



Young People's Trust for the Environment

Yeovil Innovation Centre
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Registered charity number 1153740

Job Description Education Officer (part time) 12 month initial contract, starting September 2019

Based: At the Education Officer's home, in either Somerset, Wiltshire or Dorset

Remuneration: - £14 to £16 per hour, depending on experience

Hours: 20 hours per week, school term time only (38 weeks per year)

An enthusiastic and knowledgeable Education Officer is required for this small national charity to create lesson plans and presentations for teachers to download and use. Qualified Teacher Status and a strong interest in environmental issues are essential. A good knowledge of the National Curriculum for Key Stages 1-3 along with a willingness to fill in any gaps in knowledge is also required.

They will be highly computer literate and able to work with Microsoft Office and Google Drive software and to carry out research online. They must be able to self-motivate and work in their own home. They will need to be available for update meetings by videoconference at regular intervals.

Working from their home, the Education Officer's key duties will be to create new lesson plans on a range of environmental issues, as agreed with YPTE's Director, and to maintain the existing library of lesson plan suites (<http://ypte.org.uk/lesson-plans/browse>) and online factsheets to ensure the information they contain remains up-to-date.

YPTE's downloadable lesson plan suites (<https://ypte.org.uk/lesson-plans/browse>) are available free of charge to teachers and thousands are downloaded each month. Enough lesson plan suites were downloaded in the last year to reach 1.62 million children in the classroom. The lesson plans are also regularly recommended to teachers by the Department for Education.

To apply:

Please email a copy of your CV, along with a plan for an approx. 30 minute lesson on **EITHER** an aspect of seasonal change in the environment, for a Key Stage 1 class **OR** on comparing fuels and energy sources for a Key Stage 3 class to YPTE's Director, Peter Littlewood, via info@ypte.org.uk. Please make 'Education Officer Application' the subject of your email.

A DBS check is required for the successful candidate (to be arranged by YPTE prior to appointment) in accordance with YPTE's Child Protection Policy.

Closing date for applications: 31 July 2019